

07/11/2011

TPI Update



From the Office of Assessment, Teaching and Learning

Appeals Re-opened

Due to a glitch in the TPI Tool which prevented claimants from viewing rejected claims and assessment comments, individual and owning organisation Teaching Performance Index (TPI) submissions are being reopened for appeals from Tuesday 8th November until cob Monday 14th November.

Checking your TPI submission:

- Login to the TPI submission tool: http://otl.curtin.edu.au/quality_teaching_learning/tpi.cfm
- Click on the "View" button listed alongside your 2011 TPI Submission
- Click on the "Open" or "Save" button in the popup box
- Scroll to the bottom of the PDF to view assessment comments and awarded points

Assessment Comments:

- Where a claim has been disallowed or changed, the Verification Team has tried to ensure that a comment explaining the change is included. If you require clarification, please contact TPI Officer, Andrea Johnson (tpi@curtin.edu.au) on ext. 7582.

TPI Review Process (Appeals):

- TPI claimants who disagree with an assessment may lodge an appeal. Please provide the following information when lodging an appeal:
 - Claim Reference number:
 - Name:
 - Staff ID:
 - Claim Item Category:
 - Reason for the appeal:
- **If you are thinking of submitting an appeal, please ensure that anything raised in the Assessment Comment is addressed.**
- **The review process is not an opportunity to lodge additional TPI claims, and substantial new material that was not included with the original claim will not be accepted.**
- See the [TPI Guidelines](#) for information on category guidelines.

Appeals should be emailed to tpi@curtin.edu.au by cob Monday 14th November 2011.

Further Assistance

| TPI Support Officer - Andrea Johnson | |
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| Email | tpi@curtin.edu.au |
| Location | Building 105, Level 1 |
| Manager - Beatrice Tucker | |
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For more information on TPI please visit the OATL website: <http://otl.curtin.edu.au/>