

Phone: (08) 9266 2100**Email:** de-assignments@curtin.edu.au**Fax:** (08) 9266 2777**Location:** T.L. Robertson Library, Building 105.**Post:** Distance and Open Learning, Curtin University of Technology, GPO Box U1987, Perth WA 6845**Hours:** Mon - Fri, 8.00am to 5.00pm (WST)

INFORMATION FOR STUDENTS

Enrolling by Distance Education

Curtin University of Technology has been progressively developing its online learning systems so that students can access and interact with their learning materials using a technology-enhanced learning environment. From Semester 1 2008, Curtin University of Technology will therefore be phasing out print-based materials for all centrally-coordinated distance education units.

A typical study package for a distance education unit will comprise the following materials:

- a Unit Outline (or Study Plan)
- a Study Guide and/or Workbook
- a list of readings

The Unit Outline and Study Guide will be made available to you in electronic formats through one of the University's online learning environments – either Blackboard or WebCT – whereas the readings will be accessed online through the Library's e-Reserve system.

The University expects that students will use the Internet to download, print or otherwise interact with their study materials. After logging in to Curtin's OASIS internet portal, distance education students will be able to access their unit materials and receive any other relevant details concerning their program.

However, there may be compelling reasons why you are unable to access the University's online services e.g. you may live in an area of regional Australia or a country where access to the Internet is intermittent or unreliable; you may have been granted an e-Exemption by the Director, Student Services or you may be incarcerated with limited access to external facilities. In these circumstances you may apply to the Manager, Distance Education for special consideration by providing the necessary supporting evidence. If approved, the learning materials will be provided to you in an alternative format. If you have difficulty accessing any of the University's online materials due to a verifiable medical condition or disability you should discuss the matter with a Disability Counsellor at *Disability Services* (<http://disability.curtin.edu.au/>). Every effort will be made to provide the relevant material in a suitable format should the Disability Counsellor or Manager, Distance Education support a reasonable request to do so.

Further information regarding the impact of these developments for students will be made available on the *Distance Education* website (<http://lsn.curtin.edu.au/dist-ed/index.html>).

Professor Robyn Quin

Pro Vice-Chancellor, Teaching and Learning

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